

September 2026 - Burkittsville Town Council Meeting Minutes

Attendees

Michael Robinson	Cheryl Evans	Teresa Remein	Mark Ondeck
Jad Drake	Amanda Grev	Shelby Guyton	Louisa Conklin
Matt Morris	Nancy Hawker	Danielle Roberts	
Alex Byrd	Deb Burgoyne	Kanin Drake	

Meeting Commencement

- Mayor Robinson calls the meeting to order and leads the Pledge of Allegiance

August Minutes and Treasurer's Report

- August minutes reviewed and approved.
- Treasurer Cheryl Evans highlighted that State Highway Administration funds are being deposited into the general fund and must be moved to the street fund.
- Mayor Robinson noted this is standard practice for smaller towns to ensure revenue is correctly allocated.
- The August treasurer's report was approved.

Planning and Zoning Updates

- The MOU with Brunswick for planning and zoning assistance will automatically roll over for another year at the same rate.
- A letter was drafted to the Department of Natural Resources expressing concerns regarding proposed changes to the rural legacy map.
- Planning and zoning members agreed to sign the letter addressed to the Secretary of DNR.
- The council approved adding a required housing element to the existing comprehensive plan, which focuses on maintaining current housing stock due to local constraints.

Donations and Upcoming Schedule

- A motion was passed to donate \$300 to the Brunswick FFA to assist with travel expenses for their trip to Indianapolis in October.
- The town council decided to keep its scheduled October meeting on Columbus Day despite it being a federal holiday.

Town Infrastructure

- Mayor Robinson plans to issue an RFP for new town welcome signs because the current ones are deteriorating.
- A replica of a 1990s era sign has been made for the visitor center by a nearby resident.

Film Production

- A film production is scheduled to film in Burkittsville in October.
- Town leadership is seeking a public performance license from Lionsgate so they can host movie screenings for fundraising purposes.

Water Quality and Property Maintenance Concerns

- Members discussed potential salt contamination in local wells, noting that ammonium chloride used for algae control in the pond might have settled into aquifers over time.
- The town intends to follow up with Chesapeake Bay officials and Taft regarding water testing and pond maintenance records.
- Discussion occurred regarding the town's responsibility/authority for trimming trees and weeds that obstruct streets, sidewalks, or alleys.
- Planning and zoning aims to develop a standardized process or template for notifying homeowners about necessary maintenance before imposing fines or taking action via attorneys.

Transcript: <https://otter.ai/u/U9BXVTaKcF7NYHpC7ddrk7iLAAU>